



**Minutes of Bethel Presbyterian Church**  
**Annual Congregational Meeting for the Year 2022**

Date: 22 May 2022, Sunday  
Time: 10.45 am  
Venue: Bethel Presbyterian Church, 12 Jalan Lateh Singapore 359110  
Chairman: Rev Lim Tau Wei  
Recorded by: Elder Loh Li Cheng

**1. Quorum and Attendance**

Active Communicant Members: 546

Attendance: 142 church members and exceeded the Quorum (i.e. 25% of the Communicant Members or 150 Communicant Members, whichever is the lesser).

**2. Opening Prayer**

The Chairman called the ACM to order with an opening prayer.

**3. Election of Elders and Deacons**

The Returning Officer, Elder Wong Soon Fen recapped the two candidates for eldership and one candidate for deaconship. She also shared that in accordance with the BPC Constitution, a candidate for the office of Elder must attain not less than two-thirds of the total votes cast in order to be elected to office; and a candidate for the office of Deacon may be elected to office by a simple majority of the total votes cast.

After collecting the voting slips, the Returning Officer and team left the meeting for vote counting. Refer to paragraph 10 for the election results.

**4. Confirmation of Minutes of 2021 ACM held on 29 May 2021**

The Chairman shared that the 2021 ACM minutes (English and Chinese), Moderator ministry report, and financial report were made available to members on the church website since early May 2022.

Proposer: Elder Chia Swee Long

Seconder: Deacon Ng Teck Hui

Members accepted the minutes of ACM held on 29 May 2021.

**5. 2021 Ministry Report by the Moderator**

The Chairman shared five key highlights of the 2021 Ministry Report:



1. Church year theme and mission
2. 2021 EDC office holders
3. New Taskforces set up in response to Covid-19 pandemic, and pastoral movements and updates
4. Mission concern ministry: Mission is our Commission
5. Social concern ministry: Church is a part of society

Proposer: Deacon Ernie Heng  
Secunder: Elder Goh Poo Seng  
Members accepted the 2021 Annual Report of Moderator.

**6. To adopt the Audited Annual Report for the Financial Year ended 31 December 2021**

The Treasurer, Deacon Ko Hui Yun, presented the FY 2021 Financial Summary of the Church, Day Care and Pre-school (refer 2021 Audited Annual Report).

Proposer: Deacon Ng Teck Hui  
Secunder: Deacon Sherina Low  
Members accepted the Audited Annual Report for the Financial Year ended 31 December 2021.

**7. To adopt the Financial Year 2022 Budget**

The Treasurer presented 2022 budget of the Church, Day Care and Pre-school (refer 2022 Budget).

One question was raised during the meeting:

Question by Elder Gary Gan: should we be endorsing FY2023 budget at this ACM 2022 in view that we are already in the midst of FY2022?

Treasurer's reply: this has been the same practice for the past years, of which after seeking EDC approval, we would seek church members approval at ACM for the same year budget i.e. FY2022 Budget.

Elder Gary Gan acknowledged the Treasurer's reply.

Proposer: Elder Vincent Woo  
Secunder: Brother Jim Seah  
Members accepted the Financial Year 2022 budget.

**8. Re-Appointment of S.S. Ang & Co. as Auditor for the Financial Year 2022**

Proposer: Elder Lee Shee Koeng  
Secunder: Deacon Ng Teck Hui  
Members accepted the re-appointment of S.S. Ang & Co. as Auditor for the Financial Year 2022.

**9. Any Other Business**

No special item, other than agenda items, was raised and discussed.

**10. Results of Election of Elders and Deacons**

Returning Officer Elder Wong Soon Fen handed over the election results to the Chairman.



The Chairman shared that 206 voting slips were handed out to and received from members, however, this exceeded the attendance of 142 which was above the quorum. The Chairman reminded that members had to sign when collecting the voting slip, hence no concern of proxy voting.

In response to Rev Wong Shyun Jye's query whether the votes issued and casted could be accounted for, the Chairman explained that the election team had received all the 206 voting slips that were handed out earlier. Both the number of members who received and returned their voting slips (ie 206) and the number of members who finally attended the ACM (ie 142) were sufficient to constitute a quorum. The difference in the two numbers could be that some members returned the completed voting slips to the election team on duty but left before or in the middle of ACM.

The Chairman sought members' endorsement to accept the 206 voting slips received by the Returning Officer as valid. The proposition was proposed by Sister Karen Lian and seconded by Deacon Sherina Low. Members accepted the proposition.

The Chairman announced the election results as follows:

- The nominated candidates for Eldership, Fong Kum Fai and Ng Keok Boon, had attained at least 99.0% of total votes cast and fulfilled the minimum two-thirds requirement.
- The nominated candidate for Deaconship, Tan Hui Fern, had attained 97.6% of total votes cast and fulfilled the simple majority requirement.

## 11. Appreciation

The Chairman expressed his appreciation to the following for a smooth and successful ACM:

- EDC Clerk and the Admin Team for the preparation and coordination;
- Lead pastors for the weekly ACM announcements; and
- Members of BPC for discharging their duties, embodying the testimony of harmony and unity of the Church.

## 12. Close of Meeting and Prayer

There being no further matters, the ACM ended at 11.45am with a closing prayer by Rev Tan Mui Kiang.

Approved by

Rev Lim Tau Wei  
Chairman  
12 August 2022

Prepared by

Elden Loh Li Cheng  
EDC Clerk  
12 August 2022