

BETHEL PRESBYTERIAN CHURCH
(Charity, UEN T12SS0064B)

ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED
31 DECEMBER 2018

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BETHEL PRESBYTERIAN CHURCH

GENERAL INFORMATION – 31 DECEMBER 2018

BETHEL PRESBYTERIAN CHURCH ('the Church') (UEN No. T12SS0064B) is a church registered with the Registry of Society on 12 April 2012 under the Societies Act. The Church previously (UEN No. S89CC0706B) was under THE PRESBYTERIAN CHURCH IN SINGAPORE and had registered with effect from 16 December 1989 as a charity under the Charities Act, Cap. 37.

The registered address of the Church is at 12 Jalan Lateh, Singapore 359110.

The Church operates as a Christian Church and collects offertories of voluntary basis. The Church also operates Pre School and Day Care Centre (children) as part of the charitable services to the community. The Church in principle receives fees for such services.

The Management being the Church Elders and Deacons Court ('Church EDC') in office is listed below:

	<u>Occupation</u>	<u>Date of new appointment</u>	
Chairman :	Reverend Lim Tau Wei	Senior Minister	01.10.2018
Honorary Secretary :	Chia Swee Long	Ministry Staff	
Honorary Treasurer :	Keegan Lim Cher Chai	Manager	
Honorary Treasurer (Deputy) :	Ko Hui Yun	Finance Manager	
<u>Elders</u>			
Other members of management :	Chia Swee Long	Ministry Staff	
:	Poh Liong Boon	Director	
:	Tan Pang Tong	Retired	
:	Loh Li Cheng	Human Resource Executive	
:	Ng Keok Boon	Deputy Director	
:	David Quek Swee Kiang	Asst Principal Engineer	
:	Fong Kum Fai	Director	
:	Goh Poo Seng	Director	
:	Vincent Woo	Formation Security Officer	
:	Andrew Tan	Retired	01.07.2018
:	Lee Shee Koeng	Technical Advisor	01.07.2018
<u>Deacon's Board</u>			
Other members of management :	Ho Soo Foo	Engineer	
:	Heok Seng Chiang	Taxi Driver	
:	Joanne Tay Soi Hoon	Retired	
:	Keegan Lim Cher Chai	Manager	
:	Roger Tan Whye Kwang	Teacher	
:	Lim Hong Soo	Program Manager	
:	Lee Hang Hwa	Teacher	
:	Wong Soon Fen	Lecturer	
:	Ko Hui Yun	Finance Manager	
:	Melvyn Heng Hua Meng	Manufacturing Support	
:	Yeo Song Chua	Director	
:	Samantha Tan Suat Kuan	Executive	
:	Ng Teck Hui	Senior Executive	01.07.2018
:	Michelle Hua	Accountant	01.07.2018
<u>Ministers</u>			
Senior Minister (wef Oct 2018) :	Reverend Lim Tau Wei		
Senior Minister (till Sep 2018) :	Reverend Wong Shyun Jye		
Associate Minister :	Reverend Ling Wan Ni Carol		
Associate Minister :	Reverend William Heng Bak Hwee		
Associate Minister (till Sep 2018) :	Reverend Lim Tau Wei		
Associate Minister :	Reverend Tan Mui Kiang		
Associate Minister :	Reverend Eugene Yeo		

BETHEL PRESBYTERIAN CHURCH

GENERAL INFORMATION – 31 DECEMBER 2018cont'd

All posts in the management are filled in accordance with the followings:

- a) The Senior Minister and Associate Ministers are to be elected according to the Constitution of the Church.
- b) The members that sit in the Church EDC are to be elected according to the Constitution of the Church.
- c) The term of office of the treasurer and secretary are two years while the term of office of the elders and deacons are three years.

The financial statements of the Church for the financial year ended 31 December 2018 were authorized for issue by an adoption of the management being the Church EDC on 3 May 2019.

For disclosure purpose, the Church's Pre School and Day Care Centre became GST traders from 17 April 2013 as required by GST department.

Incidental to the existing charitable objectives, the Church pertaining to its reserve policy aims to achieve 1 year of its annual total operating expenditures as reserves to ensure that its operational activities could continue in time of unforeseen difficulty. The Church EDC regularly reviews the amount of reserves that are required to ensure that they are adequate to fulfill the Church's continuing obligations. The relevant indicatives are as below:

	2018 S\$	2017 S\$
Total assets less fixed assets	2,613,457	2,468,318
Annual operating expenditures	4,394,266	4,173,113
Ratio of liquid funds to annual operating expenditures	<u>0.595</u>	<u>0.591</u>

Additional disclosures:

- There is no member in the Church Elders and Deacons Court ('Church EDC') that receives remuneration, except for those whom are mentioned in note 12 to the financial statements.
- None of the charity's staff receives remuneration of more than S\$100,000 for the current and previous financial year under review.
- There are 6 Church EDC meetings in 2018.
- The attendance for 2018 of the following appointed persons at the management meetings are as follows:

		Attendance at no. of meetings
Chairman	: Reverend Lim Tau Wei	4
Honorary Secretary	: Chia Swee Long	6
Honorary Treasurer	: Keegan Lim Cher Chai	6
Honorary Treasurer (Deputy)	: Ko Hui Yun	2

BETHEL PRESBYTERIAN CHURCH

GENERAL INFORMATION – 31 DECEMBER 2018cont'd

		Attendance at no. of meetings
<u>Elders</u>		
Other members of management :	Chia Swee Long	6
:	Poh Liong Boon	5
:	Tan Pang Tong	6
:	Loh Li Cheng	6
:	Ng Keok Boon	5
:	David Quek Swee Kiang	6
:	Fong Kum Fai	4
:	Goh Poo Seng	4
:	Vincent Woo	6
:	Andrew Tan	6
:	Lee Shee Koeng	6
<u>Deacon's Board</u>		
Other members of management :	Ho Soo Foo	0
:	Heok Seng Chiang	4
:	Joanne Tay Soi Hoon	6
:	Keegan Lim Cher Chai	6
:	Roger Tan Whye Kwang	2
:	Lim Hong Soo	4
:	Lee Hang Hwa	5
:	Wong Soon Fen	6
:	Ko Hui Yun	2
:	Melvyn Heng Hua Meng	6
:	Yeo Song Chua	5
:	Samantha Tan Suat Kuan	6
:	Ng Teck Hui	4
:	Michelle Hua	6
<u>Ministers</u>		
Senior Minister (wef Oct 2018) :	Reverend Lim Tau Wei	4
Senior Minister (till Sep 2018) :	Reverend Wong Shyun Jye	4
Associate Minister :	Reverend Ling Wan Ni Carol	6
Associate Minister :	Reverend William Heng Bak Hwee	4
Associate Minister :	Reverend Tan Mui Kiang	6
Associate Minister :	Reverend Eugene Yeo	5

- The bankers of the charity are DBS, Maybank, OCBC and UOB. The charity does not have any lawyer or investment advisor.

BETHEL PRESBYTERIAN CHURCH

STATEMENT BY CHURCH ELDERS AND DEACONS COURT

The Church Elders and Deacons Court ('Church EDC') of BETHEL PRESBYTERIAN CHURCH ('the Church') is responsible for the preparation and fair presentation of these financial statements in accordance with the provisions of the Societies Act Cap. 311, the Charities Act, Cap 37 and Charities Accounting Standard. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In the opinion of the Church EDC:

- a) the accompanying statement of financial activities, statement of financial position and statement of cash flows together with the notes thereto shown in pages 7 to 26, are drawn up so as to give a true and fair view of the financial activities relating to incoming and expended resources and the reconciliation of funds, the financial position and the cash flows of the Church as at 31 December 2018; and
- b) at the date of this statement, there are reasonable ground to believe that the Church will be able to pay its debts as and when they fall due.

The Church EDC approved and authorized these financial statements for issue.

ON BEHALF OF CHURCH EDC



REVEREND LIM TAU WEI
CHAIRMAN



KEEGAN LIM CHER CHAI
HON. TREASURER

Dated this: 3 May 2019

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF BETHEL PRESBYTERIAN CHURCH

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of BETHEL PRESBYTERIAN CHURCH ('the Church'), which comprise the statement of financial position as at 31 December 2018, and the statements of financial activities and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Societies Act Cap. 311 ('the Act'), the Charities Act, Cap 37 ('the Charities Act') and Charities Accounting Standard ('CAS'), present fairly, in all material respects, the financial activities relating to incoming and expended resources and the reconciliation of funds, the financial position and the cash flows of the Church as at 31 December 2018 and for the year then ended.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ('SSA'). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Church in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the General Information and Statement by Church EDC set out on pages 1 to 3.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Act, the Charities Act and CAS, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition; and transactions are properly authorized and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, management is responsible for assessing the Church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Church or to cease operations, or has no realistic alternative but to do so.

The Church EDC's responsibilities include overseeing the Church's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF BETHEL PRESBYTERIAN CHURCHcont'd

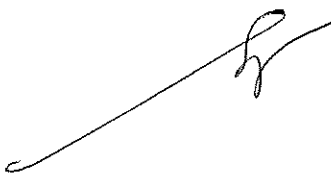
As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Church to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Church EDC regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the regulations enacted under the Societies Act and the Charities Act to be kept by the Church have been properly kept in accordance with the provisions of the Act and the Charities Act.



S. S. ANG & CO.
Public Accountant and Chartered Accountants

Singapore: 3 May 2019

3 Shenton Way #15-08 Shenton House, Singapore 068805

BETHEL PRESBYTERIAN CHURCH

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018

	NOTE	Unrestricted Funds		Grand Total S\$
		General Fund S\$	Designated Funds S\$	
<u>INCOME</u>	3			
<u>Offertories, donations and contributions</u>		1,311,428	192,237	1,503,665
<u>Income with related expenditures</u>				
Fees received from Pre School		1,254,556	-	1,254,556
Fees received from Day Care Centre		1,344,789	-	1,344,789
<u>Interest income</u>		13,200	6,415	19,615
<u>Other income</u>				
ASMC Sponsorship		110,000	-	110,000
Special Employment Credit		11,895	-	11,895
Temporary Employment Credit		6,375	-	6,375
Wage Credit		59,317	-	59,317
WDA SDF Grant		1,336	-	1,336
SEED Training Grant		(11,572)	-	(11,572)
Maternity Leave Grant		4,588	-	4,588
Sundry income		8,248	-	8,248
Total Income		4,114,160	198,652	4,312,812
<u>EXPENDITURES</u>	4, 5			
Costs of charitable activities		(1,646,820)	(207,279)	(1,854,099)
Related expenditures for generating income		(2,529,967)	-	(2,529,967)
Governance costs		(10,200)	-	(10,200)
Total Expenditures		(4,186,987)	(207,279)	(4,394,266)
Deficit for the year		(72,827)	(8,627)	(81,454)
<u>RECONCILIATION OF FUNDS</u>	11.2			
Total funds b/f		23,177,267	957,447	24,134,714
Transfers, net		(130,000)	130,000	-
Amortization		-	(14,542)	(14,542)
Total funds c/f as at 31/12/18		22,974,440	1,064,278	24,038,718

The above notes number indicated are for general fund only. Further details of unrestricted designated fund are presented in note 11 to the financial statements.

The notes to the financial statements form an integral part of these financial statements.

BETHEL PRESBYTERIAN CHURCH

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017 (as comparatives)

	NOTE	Unrestricted Funds		Grand Total S\$
		General Fund S\$	Designated Funds S\$	
<u>INCOME</u>	3			
<u>Offeratories, donations and contributions</u>		1,285,364	90,226	1,375,590
<u>Income with related expenditures</u>				
Fees received from Pre School		1,091,578	-	1,091,578
Fees received from Day Care Centre		1,250,397	-	1,250,397
<u>Interest income</u>		11,662	6,000	17,662
<u>Other income</u>				
ASMC Sponsorship		110,000	-	110,000
Special Employment Credit		17,207	-	17,207
Temporary Employment Credit		16,950	-	16,950
Wage Credit		43,999	-	43,999
WDA SDF Grant		7,728	-	7,728
SEED Training Grant		51,537	-	51,537
Maternity Leave Grant		5,170	-	5,170
Sundry income		8,555	-	8,555
Total Income		3,900,147	96,226	3,996,373
<u>EXPENDITURES</u>	4, 5			
Costs of charitable activities		(1,696,195)	(196,014)	(1,892,209)
Related expenditures for generating income		(2,270,704)	-	(2,270,704)
Governance costs		(10,200)	-	(10,200)
Total Expenditures		(3,977,099)	(196,014)	(4,173,113)
Deficit for the year		(76,952)	(99,788)	(176,740)
<u>RECONCILIATION OF FUNDS</u>	11.2			
Total funds b/f		23,379,219	976,365	24,355,584
Transfers, net		(125,000)	125,000	-
Amortization		-	(44,130)	(44,130)
Total funds c/f as at 31/12/17		23,177,267	957,447	24,134,714

The above notes number indicated are for general fund only. Further details of unrestricted designated fund are presented in note 11 to the financial statements.

The notes to the financial statements form an integral part of these financial statements.

BETHEL PRESBYTERIAN CHURCH

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2018

	NOTE	2018 S\$	2017 S\$
Non-Current Assets			
Property, plant and equipment	6	21,907,917	22,133,997
Fixed deposits	7	412,000	-
Total non-current assets		22,319,917	22,133,997
Current Assets			
Inventories	8	10,754	8,179
Account receivables	9	53,935	92,944
Fixed deposits	7	1,434,883	1,823,763
Cash and bank balances	7	701,885	543,432
Total current assets		2,201,457	2,468,318
Current Liabilities			
Account payables	10	(482,656)	(467,601)
Total current liabilities		(482,656)	(467,601)
Net current assets		1,718,801	2,000,717
Non-Current Liabilities			
Total non-current liabilities		-	-
Total assets less total liabilities		24,038,718	24,134,714
Funds of Charity			
Unrestricted funds:			
<u>General fund</u>		22,974,440	23,177,267
<u>Designated endowment fund</u>			
Lee Huai Kwang Mission Fund		540,690	461,507
<u>Designated funds</u>			
Love offering fund		98,560	97,510
Sinking fund		110,979	74,268
Vision fund		279,568	276,833
Facility development fund		8,785	8,785
		497,892	457,396
<u>Asset capitalization reserve fund</u>		25,696	38,544
Total unrestricted funds		24,038,718	24,134,714
Total restricted funds		-	-
Total charity funds		24,038,718	24,134,714

The notes to the financial statements form an integral part of these financial statements.

BETHEL PRESBYTERIAN CHURCH

**STATEMENT OF CASH FLOWS
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018**

	NOTE	2018 S\$	2017 S\$
Cash flows from operating activities:			
Deficit for the year		(72,827)	(76,952)
Adjustment for non-cash items:			
Interest income		(13,200)	(11,662)
Depreciation	6	314,479	304,307
Operating surplus before working capital changes		228,452	215,693
Inventories		(2,575)	7,405
Account receivables		35,377	34,084
Account payables		15,055	61,790
Interest received		276,309	318,972
Net cash flows from operating activities		293,141	326,569
Cash flows from investing activities:			
Fixed deposits		(23,120)	(13,463)
Purchases of plant and equipment	6	(102,941)	(83,835)
Net cash flows (used in) investing activities		(126,061)	(97,298)
Cash flows from financing activities:			
Net proceeds from other funds		(8,627)	(99,788)
Net cash flows (used in) financing activities		(8,627)	(99,788)
Net increase in cash and cash equivalents			
		158,453	129,483
Cash and cash equivalents at beginning of year			
		543,432	413,949
Cash and cash equivalents at end of year			
	7	701,885	543,432

The notes to the financial statements form an integral part of these financial statements.